



Fisher Construction Group, Inc.  
Main: 360.757.4094  
Fax: 360.757.4005  
625 Fisher Lane  
Burlington, Washington 98233  
www.fisher CGI.com

## **JOB DESCRIPTION**

**TITLE:** Heavy Equipment Operator

**REPORTS TO:** Site Work Superintendent and Foreman

***Summary:***

Operates a variety of contractor equipment and trucks such as dozers, excavators, graders and scrapers to prepare ground for construction of buildings and in the construction of underground utilities systems.

***Essential Functions:***

- Prepares heavy equipment by conducting operator inspections and performing preventive maintenance checks.
- Plans work by studying and clarifying instructions and diagrams, calculating requirements, and gathering supplies.
- Accomplishes work by operating equipment, observing varying conditions and adjusting equipment controls.
- Maintains safe, secure, and healthy work environment by following standards and procedures.
- Keeps heavy equipment operating by following operating instructions, troubleshooting breakdowns and calling for repairs.
- Updates job knowledge by participating in training opportunities.
- Works as a laborer, performing tasks such as using shovels and rakes to move materials by hand, or a compactor or jumping jack to compact soil, to assist in accomplishing tasks assigned to the site work crew, or when other employees are operating equipment and additional labor help is needed.

***Peripheral Functions:***

- Collect equipment and supplies from stores and vendors, or on visits to the home office.

***Skills and Proficiencies:***

- Proficiency in heavy equipment operation including earth movers, bulldozers, front-end loaders, graders, scrapers and rollers.
- Ability to maintain and effect light repair of heavy and power-driven equipment.
- Knowledge of the construction techniques used to prepare land for construction of commercial and industrial buildings.
- Knowledge of the construction techniques for installing underground utilities.
- Knowledge of the safety requirements for a construction site.
- Has a positive attitude, initiative and a willingness to learn.
- Ability to maintain a good attendance record.
- Must have physical ability to stand strenuous and dangerous work environmental as is found on a construction site. Must possess the physical strength to operate heavy and power-driven equipment, as well as to move materials by hand, or use compacting equipment while acting as a laborer.
- Must be able to work in teams with other equipment operators, laborers and pipefitters.
- Ability to communicate and interact both verbally and in writing.
- Has a keen eye to details and good decision-making skills.
- Can manage emergency situations, work pressure and stress.
- Ability to complete work projects on time and in an effective manner.
- Can work independently with minimum supervision.
- Must be have flexibility to work during odd hours.

***Education and Experience:***

- Experience in the construction industry in a hands-on capacity.

***Physical Requirements:***

Sitting in equipment on a constant basis, although standing, walking, stooping, kneeling, and climbing are all required as well to visually inspect work. Use of fingers, hands and arms on a constant basis to operate equipment. Lifting of objects up to 10 pounds is frequent, and up to 50 pounds occasionally when performing

repair and daily maintenance of equipment. While working as a laborer, constant standing and walking on rough terrain is required on a constant basis. Lifting of objects up to 20 pounds is frequent, and up to 50 pounds occasionally. There is frequent pushing, pulling and dragging of objects and materials, as well as walking behind a compactor for up to 8 hours per day.

**Working Conditions:**

Work is performed outdoors in all weather conditions. Workers are exposed to dust and dirt common to construction sites.

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*The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak workload periods or otherwise to balance the workload.*

Last Updated: May 19, 2017